



Case Study Reference

Name of Candidate:

Name of Candidate's Referee:

(To be used if required to confirm that the candidate's case study report fairly represents their involvement in this case.)

(Name of case study & duration)

Summary (extracted from CV)

Please include a briefing on the below points when submitting your case study

1. Scenario
2. Financial and staff key metrics
3. Who engaged you
4. What was found out in the first week
5. What did you do
6. What challenges did you face and how did you meet them
7. What did not work
8. Lessons learned
9. Would you do things differently if you had another go
10. What state is the client/business now (i.e. outcome being sustainable)

During this assignment my main skills and competences that came most into play are listed below with supporting commentary and notes of my personal achievements:

Candidate's Signature:

Date:

Date: